



Chapter Eight

Regulations for the Transfer and Hosting of Students for the Academic Year 2026/2027

General conditions for transfer, transfer for compelling reasons, transfer between public and private colleges, and hosting regulations and fees – for morning and evening study.

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Chapter Eight: Regulations for the Transfer and Hosting of Students in Morning and Evening Study

8-1- General Conditions for Transfer

- 1 Successful (passing) students (exclusively) shall be entitled to transfer to the corresponding (colleges/institutes), departments and branches after obtaining the approval of the home (college/institute) and of the (college/institute) to which transfer is sought, and in accordance with the absorptive capacity.
- 2 Successful students shall be entitled to transfer between the universities of a single governorate or between corresponding colleges within a single university, with the exception of the universities of Baghdad Governorate; the College of Education - Al-Tarmiyah / Al-Iraqia University is excepted from this.
- 3 Students of the first and final academic years in colleges shall not be transferred; the fifth academic year in colleges of medicine shall be deemed a final academic year for this purpose only.
- 4 Students who have been hosted for two years or more shall be entitled to transfer in the non-final academic years, provided that they have passed the last academic year at the college in which they were hosted.
- 5 The procedures for authentication of issuance of the preparatory (secondary) school graduation document shall be verified by the college to which the student is transferred, in the event that they were not completed by the college from which he was transferred up to the date of his transfer.
- 6 New students admitted through all central admission channels shall be permitted to transfer from morning study to evening study in the same department in the same year of their admission. Students of the other academic years shall be permitted to transfer to the corresponding department in accordance with the absorptive capacity, provided that employed students are required to submit a letter of no objection from their departments (employers).

- 7 Transfer procedures shall commence exclusively from the home college, and the correspondence of no objection shall be issued by it to the corresponding college, provided that the courses the student has passed and the number of credit units are attached to the application and the letter of no objection.
- 8 Transfer forms shall be processed electronically for students who passed in the first round and for students with supplementary (make-up) examinations at the same time, provided that the issuance of transfer orders is completed no later than the first week of September without reference to the Ministry; transfer orders for students who passed in the first round may be issued before the above date.
- 9 Universities shall provide the Ministry with copies of those orders together with a detailed table listing the names of the transferred students, the university/college/institute from which they were transferred and the university/college/institute to which they were transferred, their academic year, and the transfer clause under which the transferred student is covered, no later than the first week of December, for auditing purposes.
- 10 In the event that there is no absorptive capacity in a given college, all applications shall be decided by rejection within a period of one week from the date of submission of the application, and in accordance with the timings set out in Paragraph (8) above, so as to enable the student to apply to another college in accordance with the regulations.
- 11 The work of the academic equivalency committees shall be concluded before the issuance of transfer orders, with due regard to the provisions of Item (10-4) of Chapter Ten of this Guide.
- 12 The student's transfer order shall be issued by his home college after the issuance of a letter of no objection to the transfer from the college to which transfer is sought; the student may not be registered at the college to which transfer is sought until his transfer order has been issued and he has been released from his home college.
- 13 The student shall complete the registration procedures at the college/institute to which he is transferred within a period of two weeks from the date of issuance of his transfer order from his home college; otherwise, he shall be deemed to have failed his year.
- 14 The Student Affairs Division at both universities shall audit the soundness of the transfer procedures in accordance with the regulations.

- 15 Note shall be taken of the provisions of Paragraph (3) of Item (B / 9-3) of Chapter Nine of this Guide with regard to the transfer of students affected by terrorist acts and military errors.
- 16 Students studying at colleges affiliated with the two Endowments (Shia and Sunni) may not be transferred to the corresponding departments at public and private colleges affiliated with the Ministry of Higher Education and Scientific Research, and vice versa; students may transfer only between their corresponding branches and in accordance with the regulations.
- 17 Priority in transfer shall be given to female students to the universities/colleges/institutes in their governorate of residence, upon their request and in accordance with the regulations set out above.
- 18 The student shall be entitled to submit an application for cancellation of his transfer through the university to which he was transferred, whether the transfer letter was issued through the university or his transfer was effected through the Ministry, within a period of (30 days) after the issuance of the transfer order; otherwise, he shall not be entitled to cancel the transfer.
- 19 Students admitted through the government fee-paying (private-channel) university education channel shall be entitled to transfer to public and private morning study within the same channel, and students admitted to evening study shall be entitled to transfer to public and private evening universities, with due regard to the transfer regulations, provided that 100% of the tuition fees are collected, distributed as (50% of the fees of the university to which the student is transferred and 50% of the fees of the home university, for the year of transfer exclusively), and that 100% is collected for the remaining years of study by the university/college to which the student is transferred. In the event of an additional reduction in tuition fees in the year of transfer, the reduction shall be calculated from the total specified amount so that the reduction is shared equally between the two colleges.

8-2- Regulations for Transfer for Compelling Reasons

Universities/colleges are obliged to implement the transfer of students who have been subject to the following circumstances, irrespective of the absorptive capacity, while complying with the remaining regulations set out in Item (8-1) above, provided that the circumstances occurred during the academic year of transfer or the two academic years preceding it:

- 1 A student who suffers the loss of one of his or her parents (in the same year of transfer) shall be entitled to transfer to the corresponding study at the (colleges/institutes) located in his or her place of residence, after submitting proof thereof.
- 2 A female student who marries during the period of study shall be entitled to transfer to the equivalent study in the governorate of her husband's residence, after submitting the required documents.
- 3 A female student who has been separated from her husband during the period of study by reason of divorce or death shall be entitled to transfer to an equivalent study in the governorate of her family's residence, after submitting the required documents.
- 4 A student suffering from a chronic or serious illness, or a student with special needs, after submitting a letter of no objection from both universities and a medical report from the permanent medical committees in the governorate (the governorate of residence or the governorate of the university), certified by the medical committee of the college of medicine at the university; where the university has no college of medicine, the report shall be referred to the nearest college of medicine at the public universities in the governorate.
- 5 An injured student who has been subjected to shelling, gunfire or similar incidents and has sustained a permanent disability, after submitting certified medical reports and being presented to the medical committees formed at the college of medicine of the university; where the university has no college of medicine, the report shall be referred to the nearest college of medicine at the public universities in the governorate.
- 6 A student who is the breadwinner of his family owing to the loss of one of his parents shall be entitled to transfer to the corresponding study located in his place of residence, after submitting proof thereof.
- 7 Students from martyrs' families covered by Laws No.
 - 2 of 2016 and its amendment Law No.
 - 2 of 2020, and No. (57) of 2015 and its amendment Law No. (23) of 2024.
- 8 The University Council may consider other compelling humanitarian cases, for limited cases and within the narrowest limits.

- 9 Students of the first and final academic years shall not be covered by the foregoing, with due regard to Paragraph (2) of Item (8-1).

8-3- Regulations for Transfer from Colleges with Lower Requirements to Colleges with Higher Requirements

Top-ranked students shall be transferred from colleges with lower requirements to colleges with higher requirements through the Central Admission Division at the Ministry, as follows:

- 1 The student ranked first in the department (morning study) who has obtained a grade of not less than Very Good in the first academic year shall be entitled to transfer from colleges with lower requirements to colleges with higher requirements, with due regard to the admission inputs, in accordance with the table shown:

Table – the pathways relevant to Pharmacy, Nursing and Midwifery:

College (lower requirements)	Department	Transfer to (higher requirements)
College of Veterinary Medicine	–	Colleges of Dentistry or Pharmacy
Science	Life Sciences · Chemistry · Pathological Analyses · Applied Chemistry · Microbiology · Biotechnology or Biotechnology and Applied Sciences, Departments of (Chemistry and Pathological Analyses)	
Biotechnology	Molecular and Medical Biotechnology · Medical Biotechnology · Biotechnology · Genetic Engineering	
Colleges of Nursing	–	
College of Applied Biotechnology	–	

College (lower requirements)	Department	Transfer to (higher requirements)
Health and Medical Technologies or Colleges of Applied Medical Sciences	Pathological Analyses · Medical Laboratories · Anaesthesia Techniques · Nursing Techniques · Dental Prosthetics Techniques	
Science	Medical Biotechnology	College of Pharmacy

Only the rows of the official table relevant to Pharmacy, Nursing and Midwifery are reproduced here; the remaining rows (Engineering, Computing, Earth Sciences, Agriculture) appear in the original Guide, pp. 63-65.

- 2 The student ranked first (morning study) at the technical institutes / Department of Pharmacy, whose average in preparatory (secondary) study is (90%) or higher, shall be entitled to transfer to colleges of pharmacy, provided that the student passed in the first round with a grade of Very Good and has no year of failure at the same institute.
- 3 The transfer of the top-ranked student covered by the specialisations above shall take place in the first academic year, provided that he passed in the first round and has no year of failure at the same college.
- 4 Students who failed, students who postponed their study (for the purpose of amendment of nomination), and students whose admission was cancelled (for non-registration or for failure to complete the registration procedures in the previous year (at another college or institute)) shall be covered by the top-ranked student transfer privilege.
- 5 This privilege shall cover the students ranked first in their cohort who previously postponed their study for the preceding academic year only.
- 6 A student ranked first among the departments of the colleges who is a graduate of vocational preparatory (secondary) study or a holder of an equivalent certificate, and who satisfies the conditions set out in Paragraphs (1-5), shall be covered by the top-ranked students transfer privilege.

- 7 A student ranked first in his cohort who was admitted through the government fee-paying (private-channel) university education channel and obtained a grade of Very Good in the first academic year shall be covered by the top-ranked students transfer privilege, and shall be exempted from payment of tuition fees, since he is transferred to the general (public) channel.
- 8 This privilege shall cover graduates among the top 20% of institutes, provided that the student is not an employee, from among those whose average in preparatory (secondary) study is (90%) or higher.
- 9 This privilege shall not cover employed students, whether on study leave or not on study leave, or students admitted through the distinguished employees channel.
- 10 The transfer of top-ranked students shall be effected exclusively through the Ministry upon the announcement of the first-round results, by an official letter from the student's university to the Ministry / Department of Studies, Planning and Follow-up, specifying the department, college and university to which the student wishes to transfer and stating the examination number. Applications received after 23 /8 shall be disregarded; this shall be announced to the students, and the scientific department/branch and the Student Affairs Unit at the college/department shall bear responsibility therefor.

8-4- Regulations for the Transfer of Students from Colleges with Higher Admission Thresholds to Colleges and Institutes with Lower Admission Thresholds:

- 1 Students of public institutes/colleges shall be entitled to transfer to colleges with lower admission thresholds in accordance with the absorptive capacity, provided that the institute/college undertakes the academic equivalency procedures.
- 2 Students shall be entitled to transfer from colleges at public universities to institutes with lower admission thresholds in accordance with the absorptive capacity.
- 3 Years of failure shall be counted within the time limit (maximum period of study) where the transfer is to a college or institute, provided that the student does not have more than two wasted years (years of failure and years of passing).
- 4 The College/Institute Council may consider exempting the student from certain courses.

- 5 Students admitted through the government fee-paying (private-channel) university education channel shall be covered by the provisions of the paragraphs above, provided that the transfer is within the same channel through which they were admitted.
- 6 No application received after 23 /8 shall be considered.

8-5- Regulations for the Transfer of Institute Students at Technical Universities

Technical universities are authorised to transfer students of the first and second academic years to and from institutes located in their governorates of residence or institutes within the same governorate, after obtaining no objection from both the home institute and the institute to which transfer is sought, and in a manner that ensures the fulfilment of the absorptive capacity, with due regard to the provisions of Paragraph (8) of Item (8-1).

8-6- Regulations for the Transfer of Students Who Are Children of Faculty Members

The regulations set out below shall cover the children of faculty members (holders of higher degrees) who hold academic titles (Assistant Lecturer, Lecturer, Assistant Professor, Professor) and who are on the permanent staff of public universities, private universities and colleges, and the Scientific Research Commission (holders of master's and doctoral degrees) affiliated with the Ministry of Higher Education and Scientific Research, as well as the children of faculty members of the Imam Al-Kadhim (peace be upon him) University College for Islamic Sciences and the Imam Al-Adham (may God have mercy on him) College, exclusively, and at a rate of 5% of the admission plan.

- 1 Children of faculty members shall be entitled to benefit from one of the two privileges below, provided that the difference between their average and the minimum admission threshold of the college/department to which transfer is sought does not exceed (5) five marks, for each of the following:
 - a Transfer to the corresponding study at the colleges and institutes in their governorate of residence.

- b** Selection of the department (branch) within the college/institute to which they were centrally admitted; this shall be implemented by the college/institute, provided that the Department of Studies, Planning and Follow-up is provided with lists of the beneficiaries for each university for auditing purposes.
- 2** The student may be registered directly at the college to which he is transferred, without having to return to register at his home college, within the period specified for transfer, provided that his home college is notified thereof by his new admitting institution.
- 3** Students who are children of faculty members shall not be entitled to transfer between the universities of a single governorate.
- 4** The college/institute shall be provided with the letter of confirmation pertaining to the faculty member on the basis of which the student was transferred, so that authentication of issuance may be carried out on it by the college/institute to which the student is transferred.
- 5** The paragraphs above shall cover students admitted through the following channels: (central admission (general and martyrs' families), direct admission, the government fee-paying (private-channel) university education channel, amendment of nomination and the previous year, students who are graduates of schools for the gifted studying in English, top-ranked graduates of vocational study, evening study, incoming (returnee) students holding equivalent certificates, and memorisers of the Holy Qur'an).
- 6** Students admitted to technical engineering colleges shall not be entitled to transfer to colleges of engineering, but only to corresponding technical colleges.
- 7** Transfer between corresponding colleges shall be effected through the electronic form designated for this purpose, taking into consideration the following:
 - a** Students shall be entitled to transfer to the departments of the corresponding specialisation at the University of Technology.
 - b** Students admitted to the departments of engineering colleges shall be entitled to transfer to the departments of other colleges of engineering, with due regard to the provisions of Paragraph (2) above.
 - c** Students admitted to the College of Biotechnology shall be permitted to transfer to the College of Science, without specifying the department, at universities that have no biotechnology (college).

- 8 Paragraph (1-b) above shall be implemented in the case of departments that have independent application codes, as follows:
 - a From departments that have an independent application code to the departments of the home college (for example, from the Department of Mathematical Sciences / College of Science to the Department of Physics at the same college), directly through the university; the Department of Studies, Planning and Follow-up shall be provided with a final detailed list for the amendment of admission data no later than 28 /2.
 - b Transfer between the departments of the University of Technology shall be effected directly by the university; the Department of Studies, Planning and Follow-up shall be provided with a final detailed list for the amendment of admission data no later than 2/28.
 - c Children of faculty members may not be transferred from a college to a department, within the same college or in another college, that has an independent application code where the specialisation does not correspond, according to the opinion of the competent committee of experts.
- 9 In addition to the foregoing, one of the two conditions below must be satisfied for the transfer of students through this channel:
 - a The faculty member has obtained a performance evaluation of Good or higher during the last three academic years.
 - b Or the faculty member has participated in two ministerial/scientific or administrative committees during the academic year, or in four scientific or administrative committees at his university.
- 10 The coverage of the children of retired and deceased faculty members by the regulations above shall be limited to holders of the academic title of (Professor or Assistant Professor).
- 11 The regulations above shall not cover students whose parents (guardians) are on the five-year leave.

8-7- Regulations for the Transfer of Students between Public and Private Colleges

a Transfer of the top-ranked student from private colleges to public colleges:

- 1** The top-ranked student (morning and evening study) who passed in the first round only, with a grade of not less than (Very Good), in the relevant specialisation at private universities/colleges in the first academic year shall be transferred to the corresponding study at public universities.
- 2** The top-ranked student (morning study) who passed in the first round only, with a grade of not less than (Very Good), during the second academic year shall be covered by the privilege referred to in Paragraph (1) above, provided that he also passed with a grade of not less than (Very Good) and was within the top quartile during the first academic year.
- 3** The student shall be subject to the academic equivalency procedures.
- 4** The transfer of the aforementioned students shall be effected exclusively through the Ministry / Department of Studies, Planning and Follow-up, after the student has been provided with an official letter from his private university/college addressed to the said Department upon the announcement of the first-round results, specifying the department, college and university to which the student wishes to transfer. The private college/university shall not be entitled to correspond directly with public universities through its own channels; otherwise, it shall bear full legal responsibility.
- 5** Private universities and colleges shall provide the student with the letters referred to in the paragraphs above; otherwise, they shall bear full legal responsibility. The Department of Studies, Planning and Follow-up shall be provided with the data of the students in question in accordance with Form (Kh-9), and no application received by the above Department after 5 /9 shall be considered.
- 6** This privilege shall not cover employed students, whether on study leave or not on study leave, students admitted through the distinguished employees channel, or students admitted through the top 20% of institutes channel.

b Transfer of students from public colleges to private colleges:

- ① A student who has passed from the first academic year to the second shall be permitted to transfer from public universities, morning or evening study, to the corresponding study and specialisation at private universities and colleges.
- ② This shall cover students admitted through the government fee-paying (private-channel) university education channel, provided that tuition fees are collected at a rate of (100%) of the tuition fees, distributed as (50%) to the university from which the student is transferred and (50%) to the university to which he is transferred, for the year of transfer only, and that (100%) is collected for the remaining years of study by the university/college to which he is transferred.

8-8- Regulations for the Transfer of Students to Universities/Colleges and Institutes of the Kurdistan Region

- ① Transactions shall be processed exclusively with universities that have completed the procedures for recognition by the Ministry.
- ② Transfer transactions shall not be processed for students of the first and final academic years.
- ③ First-year students at institutes shall be permitted to transfer to the institutes of the Kurdistan Region after obtaining no objection from both institutes.
- ④ Students shall be transferred to, or hosted at, the universities/colleges/institutes of the Kurdistan Region with due regard to the transfer and hosting regulations and according to the corresponding specialisations, in accordance with the form prepared for this purpose. The transfer transaction shall commence from the home (college/institute), and the transfer form shall be accompanied by a photocopy of the preparatory (secondary) school certificate and a list of the courses the student has studied in the years he has passed, to be relied upon in the academic equivalency; it shall be sent directly through the university/technical university from which the student is transferred to the university to which he is transferred, and the necessary action shall be taken in accordance with the instructions in force without reference to the Ministry, being limited to informing the Ministry and providing it with copies of such correspondence for its information and to verify the accuracy of implementation of the instructions.

8-9- Regulations for the Hosting of Students

- 1 Universities may consider the cases and applications received by them concerning the hosting of students, for all academic years, irrespective of previous years of hosting, with the exception of students of the final academic year and newly admitted students in the same year of admission through all central admission channels, in accordance with the following:-
 - a Students suffering from an incurable disease or intractable medical conditions, such as (cancer, epilepsy, loss of a limb as a result of terrorist operations or road-traffic (run-over) accidents, kidney or heart failure or failure of a vital organ, neurological diseases (multiple sclerosis - MS), chronic and advanced endocrine diseases, and other intractable medical conditions) which require the student to be near his family and relatives; these shall be determined by a committee at the college of medicine of the university, and where the university itself has no college of medicine, recourse may be had to the college of medicine of another university in the same governorate.
 - b Students suffering from progressive loss of vision or an advanced degree of visual impairment, which requires the student to be near his family and relatives.
 - c Students with special needs admitted to a university/college where they are required to climb stairs to reach the college's lecture halls, which necessitates hosting them at a corresponding college equipped with an electric lift for ease of movement.
 - d Students who have documented security reasons requiring their hosting at other universities.
- 2 Students shall be hosted from and to the corresponding study at public and private colleges and institutes affiliated with the Ministry of Higher Education and Scientific Research, within the authority of the University Presidents and within the narrowest limits.
- 3 Students shall be hosted from evening study to morning study within the authority of the University Presidents, within the narrowest limits, and for the compelling cases referred to in Item (8-2) of the transfer regulations.
- 4 Students studying at colleges affiliated with the two Endowments (Shia and Sunni) may not be hosted at the corresponding departments of public and private colleges affiliated with the Ministry of Higher Education and Scientific Research, and vice versa; students may be hosted only between their corresponding branches and in accordance with the regulations.

- 5 Academic equivalency for the hosted student shall be carried out by his home college, such that the hosting of the student outside the college does not result in his being required to take more than two courses, for all the years of hosting.
- 6 The student shall be entitled to submit an application for cancellation of hosting to the host university, whether the hosting letter was issued by the university or his hosting was effected through the Ministry, within a period of (30 days) from the issuance of the administrative order pertaining to the hosting.
- 7 Students admitted through the government fee-paying (private-channel) university education channel shall be entitled to be hosted from public universities at public or private universities / evening study, in accordance with the conditions applicable to this channel and with due regard to the transfer regulations, provided that 100% of the tuition fees are collected, distributed as (50% of the fees of the university to which the student is transferred and 50% of the fees of the home university, for the year of transfer exclusively), and that 100% is collected for the remaining years of study by the university/college to which the student is transferred. In the event of an additional reduction in tuition fees in the year of transfer, the reduction shall be calculated from the total specified amount so that the reduction is shared equally between the two colleges.
- 8 The students referred to in Item (8-5) shall be covered by the hosting regulations.
- 9 Payment of fees for hosted students shall be as follows:
 - a (100%) to the home college and (50%) to the host college, in the case of hosting from evening study to morning or evening study between two corresponding colleges at two different universities.
 - b (100%) of the evening study fees at the host university throughout the years of hosting, where the student wishes to be hosted from morning study to evening study (two corresponding colleges at two different universities).
 - c (60%) to the host college (public) and (40%) to the home college (private), in the case of hosting from private colleges to public colleges; where the student was admitted through the free scholarship channel at the private college, he shall be liable to pay an amount of 60% (of the tuition fees for the specialisation at the private college) to the public university.

- d Only (50%) of the tuition fees to the host college (private), according to the fees specified for the relevant department at that college, without any financial obligations arising for the student at the home college, in the case of hosting from public universities to private morning colleges.
- e (50%) of the tuition fees approved for the host college (private), according to the fees specified for the relevant department at that college, and (50%) of the tuition fees of the home college (public), adopting the higher of the fees specified for the relevant department at the two colleges, in the case of hosting from public evening colleges to private evening colleges.
- f Students admitted through the government fee-paying (private-channel) university education channel shall be covered by hosting between public universities within the same channel, and tuition fees shall be collected at a rate of 100%, distributed as 50% to the university from which the student is hosted and 50% to the university at which the student is hosted, for the year of hosting.
- g In the case of hosting students within the same college and university from evening study to morning study, the student shall be required to pay 25% of the value of the evening tuition instalment as additional fees.
- h In the case of hosting students within the same college and university from morning study to evening study, no additional fees shall be owed by the student.